



IEEE Product Safety Engineering Society Board of Directors Meeting



Meeting Report

Date: May 4, 2010 - Board of Directors Meeting

Committee Members:

Murlin Marks, Jim Bacher, Richard Georgerian, Dan Roman, Jack Burns, Daniece Carpenter, Richard Pescatore, Elya Joffe, Doug Nix, Peter Tarver, Jim Pierce, Ivan Vandewege, Thomas Ha, Silvia Diaz Monnier, Richard Nute, Doug Kealey, Jan Swart

Guests: Bob Rassa, Stefan Mozar, Josh LaTourneau, Mark Montrose, Dan Arnold,

Participants:

Murlin Marks, Jim Bacher, Dan Roman, Daniece Carpenter, Doug Nix, Peter Tarver, Thomas Ha, Richard Nute, Doug Kealey, Jan Swart

Guests: Mark Montrose, Dan Arnold,

AGENDA

Meeting called to order

- Secretary's Report
 - Previous meeting minutes
 - Action items
- Past President Summary
- President's Statement
 - Assignments
 - SRC & TAB Fincom
- Treasurer's Report

VP Reports

- Member Activities
 - Beijing workshop status
 - Chapter update
 - Chapter liaison with TAC
 - Awards
- Conferences
 - 2010 Conference – Joint EMC-PSES workshop
 - July BoD meeting arrangements
 - Budget
 - 2010 Symposium
 - Budget
 - 2011 Symposium
 - Location and conference chair
 - 2012 Symposium
 - Location and conference chair
- Technical Activities
- Communications
 - Activities
 - Newsletter due dates and reminders
- Old Business
- New Business

Meeting called to order at 2:05 PM CDST

Action items from this meeting

5/4/2010

- Jack to develop a calendar for the TC's to provide presentations for the chapters
 - Doug Kealey to work Jack and Doug Nix to give info on travel plans of TC and Board members to visit local chapters. Also to have a calendar of meetings of local chapters
 - BoD members to suggest candidates for the open positions under the Member Activities VP
 - BoD members should consider taking on one of the positions
 - BoD members to review Award description and provide any comments to Peter Tarver and Jim Bacher
 - Dan Roman to contact each TC and chapter for newsletter articles
 - Jack and Doug to contact in parallel
 - 2nd quarter newsletter; May 15 deadline
 - Daniece to investigate Bright Talk to host monthly webcasts as a value to the members
 - Dan Arnold to work with Murlin and Jim to develop a resource of UL staffers who would be willing to visit local chapters when they travel
- Secretary's Report
- Previous mtg minutes – review meeting report as distributed
 - Motion to approve the minutes from the last meeting; approved
 - Action items from this meeting will be distributed immediately after the meeting.
- Past-president's Summary
- Begin contacting candidates for election for the BoD
 - Potential candidates Silvia Monnier from Argentina, candidates from Israel and Canada
 - Four positions are open
- President's Statement
- The President spoke to several groups in China
 - The most prevalent question from all of the groups was what is the value of joining

➤ Treasurer's Report

- Currently preparing the 2011 budget
 - Still needed are the Boston symposium budget and the July workshop budget
- Visited the Taiwan Chapter
 - Nearly 50 people attended presentations by Jan and UL
 - Chapter membership is down to 4 or 5 people
 - Newsletter is seen as a value for membership
 - Discussed the possibility of funding from a government standards organization to promote a workshop

VP Reports

➤ Member Activities

- Beijing Workshop was a success thanks to the organizer/sponsor (CQC & CQC-TS), speakers and Murlin Marks.
- Approximately 145 people attended the Workshop from various certification organizations and manufacturers.
- 12 leaders in Beijing have been identified who have joined the Society and will be petitioning to create a new Chapter
- There are 10 people from the Workshop who are trying to sign up for PSES membership.
- The reason no one has successfully signed up is because IEEE has no way of accepting China issued credit cards. We are working on a method of accepting payments.
- CQC will sign up around 50 engineers (minimum)
- CQC-TS will sign up 15 engineers (minimum)
- CTI will sign up 10 engineers (minimum)
 - Others (manufacturers) – 50 to 75 new members
- Chapter update
- Chapter liaison with TAC
- Awards
 - Status
 - Revised description for one award and circulated to Board members for comments
- Open positions
 - New Member Coordinator (TBD)
 - Membership Drive Coordinator (TBD)
 - Region 7 (Canada) Membership Coordinator (TBD)
 - Sister Society Coordinator (TBD)
 - Fellows Support & Nomination Coordinator (TBD)
 - Distinguished Lecturer Coordinator (TBD)
 - Membership Retention Coordinator
- Filled positions
 - Chapters Coordinator – Doug Kealey
 - Regions 1 – 6 (U.S.) Membership Coordinator – Bansi Patel
 - Region 8 (Europe) Membership Coordinator – Steli Loznen
 - Region 9 (Central & South America) Membership Coordinator – Silvia Monnier
 - Region 10 (China & Broader Asia) Membership Coordinator – Paul Wang
 - Society Photographer – Richard G.

➤ Conferences

- Joint PSES/EMC workshop – July, 2010
 - BoD meeting arrangements
 - Budget – have a draft budget and have submitted to treasurer
 - Richard states that papers have been submitted
 - Need to submit a workshop
- 2010 Symposium – Oct, 2010; Boston
 - Budget – have not received a current version; will use an earlier version with an update
 - Have a venue, and a draft food budget
 - Papers have been submitted
- 2011 Symposium – Oct, 2010, San Diego
 - Location and conference chair, Bansi Patel
- 2012 Symposium – Oct, 2012, Washington
 - Location and conference chair, Jim Pierce
- Held a conference comm. Meeting
 - Developing a number of sub committees such as a site selection committee, etc.
 - Developing a short training program for chairs
 - Mapped concentrations of members, target to locate future symposia in these locations
- Reviewing plans to hold an event in Europe or Asia

➤ Communications

- 2nd quarter newsletter; May 15 deadline
 - All of the TCs and chapters should submit a short article
- Security of the BoD list has been updated to accept mail from only validated e-mail addresses
- Advertising – need an ad for the Boston symposium to put into magazines
- Slide share website – host our slide deck on value of being members

➤ Technical Activities

- No report

➤ Old Business

- None discussed

➤ New Business

- Future meetings - 2010
 - July 24-25, 2010 – Ft. Lauderdale, FL
 - To be held in July in conjunction with EMC– Ft Lauderdale – July 26-28 mini-symposium sponsored by TC-8
 - Oct 2010 – Boston Symposium

➤ Adjournment

- Meeting was adjourned at 3:31 PM CDST

Meeting Schedules

- Strategic Planning Committee
 - All VP's are included
 - Strategic planning meetings will be held the Saturday night before the June, and October BoD meetings

- Future meetings
 - July 24-25, 2010 – Ft. Lauderdale, FL
 - To be held in July in conjunction with EMC– Ft Lauderdale – July 26-28 mini-symposium sponsored by TC-8
 - Oct 2010 – Boston Symposium
 - Sunday before the symposium

- Monthly teleconference schedule Send as teleconference meetings as outlook meeting notice and e-mail
 - First Tuesday of the month (unless scheduled otherwise)
 - May 4, 2010
 - June 1, 2010
 - July 6, 2010
 - August 3, 2010
 - September 7, 2010
 - October 5, 2010
 - November 2, 2010
 - December 7, 2010

 - Time : Check your local time – dependant on Daylight Savings Time

*US Time: 3 PM EDST - 2 PM CDST - 1 PM MDST - 12 PM (noon) PDST -
Tel Aviv, Israel - 10 PM - Buenos Aires – 4 PM
Sydney, Australia - - 5 AM (Wednesday)*