



# IEEE Product Safety Engineering Society Board of Directors Meeting



## Meeting Notes

**Date: October 5, 2010 - Board of Directors Meeting**

### **Committee Members:**

Murlin Marks, Jim Bacher, Dan Roman, Jack Burns, Daniece Carpenter, Richard Pescatore, Elya Joffe, Doug Nix, Peter Tarver, Jim Pierce, Ivan VanDeWege, Thomas Ha, Silvia Diaz Monnier, Richard Nute, Doug Kealey, Jan Swart  
Guests: Bob Rassa, Stefan Mozar, Mark Montrose, Dan Arnold

### **Participants:**

Murlin Marks, Jack Burns, Daniece Carpenter, Richard Pescatore, Elya Joffe, Doug Nix, Ivan VanDeWege, Thomas Ha, Doug Kealey, Kevin Ravo  
Guests: Dan Arnold, Rammohan V. Maikala,

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## **AGENDA**

Meeting called to order

- Secretary's Report
  - Previous meeting minutes
  - Action items
- Past President Summary
- President's Statement
  - SRC Response
- Treasurer's Report

### **VP Reports**

- Member Activities
  - China chapter status
  - Chapter update
  - Conference activities
- Conferences
  - 2010 Symposium - Boston
    - Update
  - 2011 Symposium
    - Location and conference chair
  - 2012 Symposium
    - Location and conference chair
- Technical Activities
  - Update
- Communications
  - Activities
  - Newsletter due dates and reminders
- Old Business
- New Business

Meeting called to order at 2:04 PM CDST

## Action items from this meeting

- Officer candidates: Please write a bio and position statement, paragraph of intention and vision; send to Board before the October meeting

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### ➤ Secretary's Report

- Previous mtg minutes – review meeting report as distributed
  - Motion to review and approve the previous meeting minutes at the next meeting – motion passed
- Action items from this meeting will be distributed immediately after the meeting.

### ➤ Past-President's Summary

- Election for Society President
  - Confirmed candidate for the next President is Elya Joffe
  - 2 others are considering the position
- Candidates for Vice President positions
  - Conferences – Doug Nix
  - Communication. – Dan Roman
  - Technical Activities – Ivan VanDeWege
  - Member Services – Thomas Ha, Elya Joffe
- Treasurer Nomination committee to check with Jan Swart
- All nominees to write a bio and position statement, paragraph of intention and vision
- Vice-President or other position nominees should be submitted to Jim by the October meeting.

### ➤ President's Statement

- The President encourages all board members to participate

### ➤ Treasurer's Report

- 2010 budget
  - Financial returns from conference are critical

## VP Reports

### ➤ Member Activities

- Member status = 912 members
- China Chapter status
  - Very successful chapter meeting in September with a lot of participation
  - Have set up a Asia Pacific Chapter covering China, Japan, and other adjacent countries
- Chapter update
  - Chapter Chair LinkedIn group with 15 members, invitations out to 6 other chapter chairs
  - Other chairs identified and waiting for LinkedIn connections
- Will have a membership Booth at the Symposium
- Discussion on extending PSES membership to all joint chapter members in Toronto
- Held chapter chair meeting last week

### ➤ Conferences

- 2010 Symposium – Boston
  - 25 exhibitors;
  - Registrations are at 110 paid registrations
  - UL has committed to a workshop on the HBSE standard
- 2011 locations and conference chairs
  - Have started searching for venue and to start populating the symposium committee
  - Will have a draft budget at the next Board meeting
- 2012 locations and conference chairs
  - Working on draft budget
- Soliciting proposed locations for 2013, 2014, and 2015
- Approach the other Societies for sponsorships

### ➤ Technical Activities

- Arranging TAC meetings at the Symposium
- Each TAC to post a mission statement, contact information to reach out to attendees
- Will post notice that each committee is open to additional members

### ➤ Communications

- Commended Dan on his quick response

### ➤ Old Business

- None

### ➤ New Business

- Future meetings - 2010
  - Oct 2010 – Boston Symposium

### ➤ Adjournment

- Meeting was adjourned at \_\_\_\_3:13\_\_\_\_\_ PM CDST

## Meeting Schedules

- Strategic Planning Committee
  - All VP's are included
  - Strategic planning meetings will be held the Saturday night before the June, and October BoD meetings
  
- Future meetings
  - Oct 2010 – Boston Symposium
    - Sunday before the symposium
    - ExCom meeting on Saturday evening
  
- Monthly teleconference schedule Send as teleconference meetings as outlook meeting notice and e-mail
  - First Tuesday of the month (unless scheduled otherwise)
    - November 2, 2010
    - December 7, 2010

2011

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- Time :

*US Time: 3 PM EDST - 2 PM CDST - 1 PM MDST - 12 PM (noon) PDST -  
 Tel Aviv, Israel - 10 PM - Buenos Aires - 4 PM  
 Sydney, Australia - 5 AM ( Wednesday )*