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|  | **IEEE Product Safety Engineering Society**  | pseslogo_medium |

**Meeting of the Board of Governors - Meeting Report**

**February 5, 2018**

**Committee Members:**

John Allen, Mark Maynard, Dan Arnold, Daniece Carpenter, Mike Nicholls, Stefan Mozar, Mariel Acosta Geraldino, Silvia Diaz Monnier, Steli Loznen, Thomas Lanzisero, Bansi Patel, Grant Schmidbauer, Harry Jones, Ken Kapur, Steve Brody, Fabio Furlan, Don Gies, Jeff Pasternak, Michael Anderson, Lei Wang, Daren Slee

**Participants**

John Allen, Daniece Carpenter, Mike Nicholls, , Mariel Acosta Geraldino, , Steli Loznen Harry Jones, Ken Kapur, Steve Brody, Fabio Furlan, Don Gies, Jeff Pasternak, , Lei Wang, Daren Slee

**Guests:**

None

Call to order \_\_2:06\_\_\_\_ pm Central USA time

Adjourn \_\_3:02\_\_\_\_ pm Central USA time

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 **Welcome**

* Any items to add to the agenda?
* No items to added to the agenda
* Approval of Agenda – so moved and motion passed

 **Housekeeping and Secretary's Report**

* General – welcome to the new board members
* Approval of previous Meeting Report – so moved and motion passed

 **Working item Topics**

* Society and Council review plan
	+ Submitted our report on time –
	+ Review is scheduled for Feb 15 at TAB
	+ Stefan will also attend

 **Past President's Report**

* Will review Past President’s duties and prepare a plan to meet

 **Treasurer's Report**

* Conference budget has a surplus
* Treasurer’s Report \_\_\_\_\_\_\_

 **VP Technical Activities**

* No Status report
* Technical Activities Report: N/A\_

 **VP Communications**

* Newsletter articles created from past Symposium papers are in process
* Welcome to the new Board members. Please send a recent photo for use n the website
* Website
	+ Send update to the Calendar to Mike
	+ Send any proposed changes for consideration
* Facebook, LinkedIn members
	+ Currently have 109 members in Facebook, and 3331 members in LinkedIn
* Marketing
	+ Please contact Mike if you would like to work on the Marketing Committee
* Chapter
	+ Murlin is requesting any Chapter News for the Newsletter
* Communications Report: \_\_\_\_\_

 **VP Conferences**

* Taiwan –
	+ Successful 2 day event;
	+ John Allen attended
	+ UL announced new standard on Electronic Cigarettes at the conference
* San Jose – deadline for papers
	+ Compliance 101 is 1-1/2 days – finalize keynote speakers
* Boston
	+ Need commitment for a host
	+ Possibility of Minnesota and/or Chicago in the future
* Conferences Report: \_N/A\_\_\_\_

 **VP Member Services**

* New member initiative
	+ 1st meeting occurred on Dec 7 with about 10 attendees
	+ Recording of the meeting is available
	+ Lessons learned feedback
		- Copy BoG members with invitations and notices
		- Be able to communicate via IEEE blast. Have had trouble with sending messages via IEEE.
	+ Future is 1 per quarter to new members for that quarter
	+ New Board members from last year need to get together and decide owners for next meetings
	+ Virtual Chapter
		- Have had 3 meetings so far
		- 3rd Thursday – 9 times a year for presentations
		- Running with an executive team currently
		- Plans to have an election in December, 2018 for Chapter leadership
	+ Chapter report
		- Received questionnaires from all chapters
	+ Need a chapter coordinator
		- Lei Wang volunteered
* Member Services Report: \_N/A\_\_\_\_\_\_

 **LIAISON Reports**

* IECEE – March meeting of CTL
	+ Steli will report on activities of PSES

 **Old Business**

* Dashboard
	+ Please review and provide updates
* Society review next week at TAB
* Compliance 101
	+ Fantastic work with Steve and Ken
* Other conferences
	+ APEC power source mfg - PSMA
	+ Compliance 101 on 62368
	+ Will stay an extra day to network
* CETA
	+ Requested a software safety presentation
* EMC Symposium – 2018
	+ Requesting volunteers to man the booth
	+ Will have funding
* In Compliance magazine relationship
	+ We need to send them articles
* Meeting with other Societies at TAB for collaboration
* Should we develop a deeper relationship with NRTLs?
* Develop an IEEE award
* Fellows committee established
* Senior member elevation program is going great
* Women in Engineering
	+ Silvia has been asked to participate on the Board
* Corporate relationships
	+ How to collaborate with corporations?

 **New Business**

* Open Floor for comments from attendees (any telecom attendee)
* Steli commented on the high level of expertise of the papers submitted for the Symposium
* Interest in establishing a new Chapter in Raleigh

 **Concluding Remarks**

* 2018 Symposium (May 14, 15, 16) – May 13 or 17, 2018

Poll Board members for Board meeting on Sunday or Thursday; half day or full day??

 **Adjourn**

Meeting adjourned at 3:02 PM Central time

 **Next Meetings**

*All Day Board Meetings - 2018*

* 2018 Symposium – May 13, 2018
* Fall meeting - Fall conference

*Monthly Web Conferences*

**2018** - First Tuesday of each month – 2:00 PM Central US time

Proposed 2018 Web Conferences

* January 9 - ExCom
* February 6 - BoG
* March 6 - ExCom
* April 3 - BoG
* May 1 - ExCom
* June 5 - BoG
* July 10 - ExCom (*July 4 is a US holiday*)
* August 7 - BoG
* September 4 - ExCom
* October 2 - BoG
* November 6 - ExCom
* December 4 - BoG

***Reminder – USA Daylight Saving Time Begins on March 11, 2018***