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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society** | pseslogo_medium |

**Meeting of the ExCom - Meeting Report**

**March 13, 2017**

**ExCom Committee Members:**

John Allen, Mark Maynard, Dan Arnold, Daniece Carpenter, Mike Nicholls, Stefan Mozar, Mariel Acosta Geraldino, Silvia Diaz Monnier

**Participants**

John Allen, Dan Arnold, Daniece Carpenter, Mike Nicholls, Mariel Acosta Geraldino, Silvia Diaz Monnier

**Guests:**

None

Call to order \_\_2:06\_\_\_\_ pm Central USA time

Adjourn \_\_3:59\_\_\_\_ pm Central USA time

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**Welcome**

* No items to added to the agenda
* Approval of Agenda – so moved and motion passed

**Housekeeping and Secretary's Report**

* Approval of previous ExCom Meeting Report

**Working item Topics**

* iNARTE
  + Who will canvas the members?
    - Will ask Mike if he can send eBlast
  + Have not heard back from Elya as yet
* Division VI proposal
  + Proposal to offer reduced price membership with other Societies
* ISPCE – May BoG meeting
  + Canvased members for plans to attend the May meeting
* APEC
  + Presented Compliance 101, 62368, EMC 101 half day
  + Presented to >60 people in the audience
* SRC review
  + Wants more diversity in Board in gender and geographic
  + Waiting on SRC response, John will then summarize and post

**Past President's Report**

* No Report

**Treasurer's Report:**

* Latest financial report is the same as February
* Next Board meeting will have YTD financial information
* Receiving some inquiries on funding for Board meeting in May
* Looking for candidate for next term as treasurer

**VP Technical Activities**

* Issues at work have prevented much progress

**VP Communications**

* Newsletter
  + Need articles for the newsletter
* Marketing
  + Need help with marketing
  + Contact Mike Anderson to volunteer for the marketing committee
  + Need posts for social media
* Website
  + Have updated all notices
* Communications Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VP Conferences**

* No Report

**VP Member Services**

* New member initiative – owners for each meeting have been assigned
  + Q1 meeting – March 22
  + eBlast sent and received – still need to post to social media
* Virtual Chapter
  + Need to add to the calendar – 3rd Thursday of each month except May, Nov., and Dec. beginning in July
  + Have a temp exec team
  + Using Collabratec
  + Recruit new chapter members at Symposium
* Senior members
  + Have 4 new Senior members
* Chapter Report
  + Lei will be taking over as Chapter Coordinator
  + Received questionnaires from all Chapters except Boston
* VP of member services ends December 31
  + Trying to recruit candidates so can begin education
* PSES merchandise
  + Ready to send to IEEE storage
  + Send inventory with any items put into IEEE storage
* Member Services Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**LIAISON Reports**

* No Reports

**Old Business**

* No Reports

**New Business**

* No Reports

**Concluding Remarks**

**Adjourn**

Adjourn meeting at 3:59 pm

**Face to Face** **Meetings**

*All Day Board Meetings - 2018*

* 2018 Symposium (May 14, 15, 16) – May 13, 2018
* Fall meeting - Fall conference

*Monthly Web Conferences*

**2018** - First Tuesday of each month – 2:00 PM Central US time

Proposed 2018 Web Conferences

* January 9 - ExCom
* February 6 - BoG
* March 13 - ExCom
* April 3 - BoG
* May 1 - ExCom
* June 5 - BoG
* July 10 - ExCom (*July 4 is a US holiday*)
* August 7 - BoG
* September 4 - ExCom
* October 2 - BoG
* November 6 - ExCom
* December 4 - BoG

***Reminder – USA Daylight Saving Time Begins on March 11, 2018***