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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society**  | pseslogo_medium |

**Meeting Report - BoG**

**August 7, 2018**

**Board of Governors Members:**

John Allen, Mark Maynard, Dan Arnold, Daniece Carpenter, Mike Nicholls, Stefan Mozar, Mariel Acosta Geraldino, Silvia Diaz Monnier, Bansi Patel, Grant Schmidbauer, Harry Jones, Ken Kapur, Steve Brody, Fabio Furlan, Don Gies, Jeff Pasternak, Michael Anderson, Lei Wang, Daren Slee

**Participants**

John Allen, Daniece Carpenter, Mike Nicholls, Mariel Acosta Geraldino, Ken Kapur, Grant Schmidbauer, Steve Brody, Fabio Furlan, Don Gies, Bansi Patel, Lei Wang,

**Guests:**

None

Call to order 2:00 pm Central USA time

Adjourn 3:54 pm Central USA time

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 **Welcome**:

* Any items to add to the agenda?
	+ No items added
* Approval of Agenda
	+ Motion made and passed

 **Housekeeping and Secretary's Report**:

* Approval of previous Meeting Report
	+ Motion to accept Report made and passed

 **Working item Topics**:

* From the SCR:

Section 3 – Purpose
The process of deciding on which entities to engage with will be formalized in our Operations manual. We will develop a list of criteria to weed through which entities make the most sense from a technical standpoint and growth opportunity standpoint. We will strive to make each engagement a win-win for both parties

* + Propose Reliability Society
	+ Developed structure for comparison – add tabular form, descriptions and directions; circulate for comment until Friday, Aug 17
	+ Criteria Template: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Past President's Report**:

* PSES Board member election
	+ Submitted slate to IEEE
	+ Election begins Aug 15; ends Oct 1; results due Oct 8
	+ Changes to IEEE process
	+ TAB changed criteria for number of nominations
		- Had only 4 nominations instead of 6;
		- VP of Technical Committees had to approve a smaller number of nominations;
		- Will need to amend Bylaws to allow the new process

 **Treasurer's Report:**

* Report: \_\_\_\_\_\_\_\_\_\_\_\_

 **VP Technical Activities:**

* Report; \_\_\_\_\_\_\_\_\_

 **VP Communications:**

* Marketing – propose increasing budget for marketing
	+ Will circulate a proposal for new initiatives
* Membership numbers are declining
	+ It is a slow decline
	+ Society has about 800 members
* Next newsletter
	+ Articles due by first of Sept
	+ Newsletter ads
		- Could this be another source of revenue
* Report: \_\_\_\_\_

 **VP Conferences:**

* EMC Symposium 2019 (Grant)
	+ Preparation for the participation of PSES in EMC+SIPI symposium in July 22-26, 2019 in New Orleans, LA.
		- Possibility of ½ day workshop
		- Proposal: \_\_\_\_\_\_\_\_\_\_\_
		- Call for Papers
		- The CFP opens October 1, 2018, and remains open through January 6, 2019, copy attached, and available at the following link:
		- <http://www.emc2019.emcss.org/programs/tech-program/workshops-tutorials>
		- PDF included: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
		- Preparation for 2019 proposal
		- Don, Ken, Daniece, Grant, and John to serve on the committee; plan to meet before end of Aug
* Asia Conference
	+ Arrangements are looking good for December
* Boston conference in November
	+ Have 2 keynote speakers
	+ Need more papers –
		- GDPR prevented emails; emails sent out last week
* Call for papers went out 8/6EMC+SIPI Symposium
	+ - PSES Booth was manned by Grant and Mike Nicholls
		- Made connections with people who had never heard of PSES
		- Booth location was at the entrance to the exhibit hall
		- Had member applications and gave about 20 out
		- CFP for coming conferences
* Report: \_\_\_\_\_\_\_\_\_\_\_

 **VP Member Services:**

* Ken has been shadowing activities as a candidate for the next VP
* Some technical difficulties were experienced with the new chapter presentation and virtual chapter on the WebEx tool
* Membership is decreasing across IEEE, and in the Society
	+ Getting new members, but retention is not good
* Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **LIAISON Reports**

* Reports
* Liaison to EMC Society: \_\_\_\_\_\_\_\_\_\_



 **Old Business**

No old Business

 **New Business**

* Open Floor for comments from attendees (any telecom attendee)
* Don Gies was representative to the last TAB meeting
	+ There was a general discussion of decreasing membership
	+ IEEE is debating various concepts
		- Cost of memberships??
		- Benefits???
		- Comparison to other organizations???

 **Concluding Remarks**

No remarks

 **Adjourn**

Motion made and seconded: Adjourned at 3:54 PM

 **Face to Face Meetings**

*All Day Board Meetings - 2018*

* 2018 Symposium (May 14, 15, 16) – May 13, 2018
* Fall meeting - Fall conference – Boston – Nov. 11, 2018

*Monthly Web Conferences*

**2018** - First Tuesday of each month – 2:00 PM Central US time

Proposed 2018 Web Conferences

* January 9 - ExCom
* February 6 - BoG
* March 13 - ExCom
* April 3 - BoG
* May 1 - ExCom
* June 5 - BoG
* July 10 - ExCom (*July 4 is a US holiday*)
* August 7 - BoG
* September 4 - ExCom
* October 2 - BoG
* November 6 - ExCom
* December 4 - BoG

***Reminder – USA Daylight Saving Time ENDS on Nov. 4, 2018***