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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society** | pseslogo_medium |

**Meeting Report - BoG**

**November 11, 2018**

**Board of Governors Members:**

John Allen, Mark Maynard, Dan Arnold, Daniece Carpenter, Mike Nicholls, Stefan Mozar, Mariel Acosta Geraldino, Silvia Diaz Monnier, Bansi Patel, Grant Schmidbauer, Harry Jones, Ken Kapur, Steve Brody, Fabio Furlan, Don Gies, Jeff Pasternak, Michael Anderson, Lei Wang, Daren Slee

**Participants**

John Allen, Mark Maynard, Daniece Carpenter, Mike Nicholls, Mariel Acosta Geraldino, Bansi Patel, Harry Jones, Ken Kapur, Steve Brody, Fabio Furlan, Don Gies, Lei Wang

**Guests:**

Murlin Marks; Wen-Chung Kao

Call to order \_\_8:37\_\_\_\_ am Eastern USA time

Adjourn \_\_2:56\_\_\_\_\_ pm Eastern USA time

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**Welcome**:

* Any items to add to the agenda?
  + No items added
* Approval of Agenda
  + Motion made and passed

**Housekeeping and Secretary's Report**:

* Approval of previous Meeting Report
  + Motion made and passed

**Working item Topics**:

* Field of interest
  + Is our FOI too broad or not broad enough?
  + Discussion – where is our future? Believe that we have focused on certifications in the past, and need to encompass new technology such as autonomous cars, robotics and other developing tech
  + Brainstorming list of potential partners or connections
    - List will be given to the tech activities VP for development
* Criteria for consideration of new partnership
  + Reviewed proposed template
  + Motion to accept document of criteria made and seconded; motion passed
  + Document will be placed in Operation Manual
* Storage space for documents
  + Action item - Daniece – make a comparison of cloud storage for next board meeting
* PSES Update: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Past President's Report**:

* PSES Board officer election
  + Slate of candidates has been circulated

**Treasurer's Report:**

* Reviewed report
* Net surplus of $13K – income and expenses are down compared to budget
* 2019 Budget: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Treasurer’s report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VP Technical Activities:**

* No report

**VP Communications:**

* Website
  + Calendar – meeting schedules need to be entered on website
* Communications Report: \_\_\_\_\_\_\_\_\_\_\_

**VP Conferences:**

* 2019 ISPCE
  + Budget – preliminary budget is in process
  + Fees have been raised by $25 - $100; IEEE members raised by $100 to give a $50 discount to PSES members
* 2018 SPCE
  + Budget shows a small surplus
  + Suggest a venue change to another region – Austin was suggested
  + Discussed possibilities of recording keynote speeches at the conferences

**VP Member Services:**

* Chapter chair meeting
  + 2nd meeting scheduled
* New member initiative
  + Contact with new members; presentation on society benefits
* Virtual chapter
  + Regular meetings are being held
  + Future of chapter – will be a chapter or something else?
* Senior members
  + Total of 21 which exceeds the goal for 2018 of 18
* Membership
  + 835 members total
  + Discussion of ways to get student members
* Member Services Report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**LIAISON Reports**

* Any Reports?
* No reports

**Old Business**

* No old business

**New Business**

* Open Floor for comments from attendees (any telecom attendee)
* No new business

**Officer Elections**

* Open Floor for nominations
  + No nominations from the floor
* Motion to accept nominations as presented made and seconded
  + Tabled
  + Motion discussed at end – motion passed
* Discussion of distribution of call for nominations was conducted. Question is have we made sufficient attempt to contact the entire society?
  + On website; attempted to send out an eblast
  + Noticed circulated during last symposium encouraging nominations
  + Conclusion is that sufficient attempts were made.
* Slate of candidates; all candidates were elected to post
  + Stefan Mozar – president elect
  + Stelli Loznen – Technical Activities VP
  + Mike Nicholls – Communications VP
  + Ken Kapur – Member Services VP
  + KF Tsang – Conference VP
  + Daniece Carpenter – Secretary
  + Murlin Marks - Treasurer
    - Daniece appointed as Secretary; Murlin appointed as treasurer; both appointments approved by board

**Concluding Remarks**

* All attendees thanked for their participation

**Adjourn**

Time: \_\_2:56\_\_\_\_\_\_\_ pm Eastern

**Face to Face Meetings**

*All Day Board Meetings - 2018*

* 2018 Symposium (May 14, 15, 16) – May 13, 2018
* Fall meeting - Fall conference – Boston – Nov. 11, 2018

*Monthly Web Conferences*

**2018** - First Tuesday of each month – 2:00 PM Central US time

Proposed 2018 Web Conferences

* January 9 - ExCom
* February 6 - BoG
* March 13 - ExCom
* April 3 - BoG
* May 1 - ExCom
* June 5 - BoG
* July 10 - ExCom (*July 4 is a US holiday*)
* August 7 - BoG
* September 4 - ExCom
* October 2 - BoG
* November 6 - ExCom
* December 4 - BoG

***Reminder –***

***USA Daylight Saving Time ENDED on Nov. 4, 2018***